



Rogers Fire Department Standard Operating Procedures

Policy Title:	Field Operations Response and Staffing		
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PURPOSE

The purpose of this policy is to provide guidelines and procedures for emergency incident response, including types of emergencies and the number and type of apparatus to respond.

POLICY

When answering mutual aid calls, our first concern is keeping protection available for our City while also providing assistance to those who are requesting help. Responses outside of RFD response boundaries should be based on Dispatch recommendations unless other unforeseen circumstances exist. Fire apparatus that respond out of the city require the notification of the Chief on-call.

Primary response areas will be determined based on maps reviewed bi-annually. First due areas apply to apparatus as they are located in quarters. Company officers may self-assign to calls when they are closer than the units/companies assigned by dispatch. When this occurs, it is important to return the assigned unit to service so as not to duplicate effort. Companies should refrain from self-assignment unless absolutely sure they are the closest and most appropriate apparatus.

Minimum staffing shall not be less than thirty (30) members per shift. All fire suppression units (except for brush units and staff vehicles) will be required to respond with a crew equal to or greater than three. Medic units will be required to respond with a crew of two or greater. Companies must be kept intact at all times. Exceptions to these circumstances require approval of the Battalion Chief and notification of the Fire chief.

Minimum staffing at each of the fire stations shall follow the following chart:

Station	Company	36 On Duty	35 On Duty	34 On Duty	33 On Duty	32 On Duty
1	Ladder 1	4	4	4	4	3
	Medic 1	3	3	3	2	2
	BC 1	2	2	1	1	1
2	Engine 2	3	3	3	3	3
3	Engine 3	3	3	3	3	3
4	Engine 4	3	3	3	3	3
	Medic 4	2	2	2	2	2
5	Ladder 5	3	3	3	3	3
	Rescue 5	2	2	2	2	2
	Medic 5	2	2	2	2	2
6	Engine 6	4	3	3	3	3
7	Engine 7	5	5	5	5	5
	Medic 7					

If scene size-up or information received during responses indicates the need for additional resources, all on-duty resources will be available for assignment. Mutual aid and additional alarms should be considered early and immediately requested if needed.

When simultaneous incidents occur, the appropriate company officer shall have discretionary authority to allow companies to divert from lower priority calls to higher priority calls. This diversion should only occur during times when companies can have a positive affect on life safety and/or property conservation.

Company Officers shall have the authority to temporary deviate from this policy should special circumstances, information or incidents arise that, in the officer's best judgment, justify a temporary modification to this response policy.

When staffing brush fire units, the firefighter from the engine company should depart the engine and drive the brush unit. Brush units will not respond alone to calls for service – they will always be staffed appropriately by their companion company.

Apparatus Assignment Classifications

E = Engine Company L = Ladder Company R = Rescue Company
 BFU = Brush Fire Unit M = Medic BC = Battalion Chief
 MP = Manpower (Engine or Truck Company staffed appropriately – type of apparatus not important)

Assignment Class	Apparatus Designated
A	3E 1L 1Med 1R 1BC
B	1E 1L 1Med 1R 1BC
C	2E 1L 1BC
D	2E 2L 1R 1Med 1BC
E	2MP + BC
F	1L 1MP 1Med 1BC
G	1MP 1Med
H	1MP
I	1Med
J	1E 1BFU

CALL TYPE	RESPONSE TYPE	ASSIGNMENT CLASS
Aircraft Emergencies	Emergency	B + ARFF
Aircraft Emergencies XNA	Emergency	Rescue + 2 Medics + Engine + BC
Animal Rescue / Emergency	Non-Emergency	H
Assist Other Agency (Police, etc)	Non-Emergency	H
Assist with Lifting	Non-Emergency	H
Building Fire (Commercial, Multi-Family or Industrial)	Emergency	A
Building Fire (High Rise, Site Specific)	Emergency	A + 1 Ladder
Business Alarm	Emergency	H *Target Hazards - E Class
Car Fire	Emergency	H
Carbon Monoxide No Symptoms	Non-Emergency	H + Gas Monitor
Carbon Monoxide With Symptoms	Emergency	B
Child/Pet or Medication Locked in a Vehicle	Emergency	H
Dumpster Fire	Emergency	H

Electrical Line Problem	Emergency	H
Elevator Rescue	Emergency	H + Rescue
Fluid Spill	Emergency	H
Grass Fire	Emergency	H or J
Hazardous Materials Release / Emergency	Emergency	D
House Fire	Emergency	A
Investigate Open or Illegal Burn Outside	Emergency	H
Investigate Smoke Detector	Non-Emergency	H
Electrical Line Problem	Emergency	H
Medical Emergency Priority 1	Emergency	G
Medical Emergency Priority 2	Emergency	I
Motor Vehicle Accident	Emergency	G
Motor Vehicle Accident – Extrication Probable	Emergency	F + Rescue
Mutual Aid – Grass Fire	Emergency	H
Mutual Aid – Hazardous Materials	Emergency	Task Force 5 (L5 R5 Med5) + 1 Engine + BC
Mutual Aid – Rescue	Emergency	L5 + R5 + Medic + 1 Engine + BC
Mutual Aid – Structure fire	Emergency	H
Natural Gas Leak or Odor	Emergency	H
Rescue, Technical	Emergency	D
Residential Fire Alarm	Emergency	H *Target Hazards - E Class
Smoke Detector Sounding	Non-Emergency	H
Smoke Outside, Investigation	Emergency	H
Still Alarm, Public Service	Non-Emergency	H
Water Rescue	Emergency	D